

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: _____ TODAY'S DATE: May 25, 2021

DEPARTMENT: CJO

SIGNATURE OF DEPARTMENT HEAD: _____

REQUESTED AGENDA DATE: June 14, 2021

SPECIFIC AGENDA WORDING:

Consideration to Authorize Steve Watson, County Auditor, to be the Alternative Signatory for the SAVNS Grant Quarterly Invoicing Paperwork

COMMISSIONERS COURT

JUN 14 2021

Approved

PERSON(S) TO PRESENT ITEM:

County Judge, Roger Harmon

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: 2 min

(Anticipated number of minutes needed to discuss item)

ACTION ITEM: ✓

WORKSHOP:

CONSENT:

EXECUTIVE:

STAFF NOTICE:

COUNTY ATTORNEY:

AUDITOR: ✓

PERSONNEL:

BUDGET COORDINATOR:

IT DEPARTMENT:

PURCHASING DEPARTMENT:

PUBLIC WORKS:

OTHER:

This Section to be completed by County Judge's Office

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE:

COURT MEMBER APPROVAL:

DATE:

**ROGER HARMON
JOHNSON COUNTY JUDGE**

**Paula Reid, Administrative Assistant
Rexann Knowles, Budget Coordinator**



**Abby Nino, Secretary
Amber Neathery, Receptionist**

#2 Main St – Johnson County Courthouse, Cleburne, Texas 76033

June 14, 2021

To Whom It May Concern,

On June 14, 2021, the Commissioners Court voted to approve to authorize Steve Watson, Johnson County Auditor, to be the Alternative Signatory for the SAVNS Grant invoicing paperwork. This action by the Commissioners Court, along with this letter, will authorize Steve Watson to sign off on the quarterly invoices for Johnson County.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Roger Harmon".

Roger Harmon
County Judge-Johnson County